

**EXHIBITOR DETAILS**

Company Name	<input type="text"/>		
Address	<input type="text"/>		
Postal code / City	<input type="text"/>		
Postal address	<input type="text"/>		
Postal code / City	<input type="text"/>		
Phone	<input type="text"/>	Cellphone	<input type="text"/>
E-mail	<input type="text"/>	Website	<input type="text"/>
Completed by Mr. / Mrs. / Ms.	<input type="text"/>	Position	<input type="text"/>
VAT number	<input type="text"/>	Purchase order nr.	<input type="text"/>
IBAN/ SEPA Code	<input type="text"/>	Email finance dept.	<input type="text"/>

declares to exhibit at RoboBusiness Europe  or TUS Expo  2018, to be held on Wednesday February 14th until Thursday February 15th 2018 at the Postillion Convention Centre WTC Rotterdam, Rotterdam, The Netherlands, under conditions of the attached regulations for participation and general regulations. By signing this form, the participant declares to have received a copy of the regulations for participation and general regulations.

**Publication of the Company Name in alphabetical listings under the following character:**

**SPACE REQUIREMENTS & FEES**

Administration and promotion fee € 165,-.

The undersigned orders (and contracts) the rental of floor space of:  sqm.

Stand location preference: 1  2  3  4

Yes, we are bringing  sharing stand holder companies at € 350,- per company.

Space Only  
≥ 15 sq.m. € 269 per sq.m. (early bird € 244,- per sq.m.)

In addition to space only, we offer several 'turn-key' stand build solutions in order to make your participation easy.

<input type="checkbox"/> Platinum package ≥ 15 sq.m. € 330,- per sq.m. (early bird € 305,- per sq.m.)	<input type="checkbox"/> Gold package ≥ 12 sq.m. € 345,- per sq.m. (early bird € 315,- per sq.m.)	<input type="checkbox"/> Silver package ≥ 9 sq.m. € 359,- per sq.m. (early bird € 325,- per sq.m.)	<input type="checkbox"/> Start-up All-In 6 sq.m. € 1950,-
<input type="checkbox"/> Furniture Package A € 88,50	<input type="checkbox"/> Furniture Package B € 197,-	<input type="checkbox"/> Furniture Package C € 298,-	<input type="checkbox"/> Start-up Expo Pod 4 sq.m. € 950,-

**Important note:** All exhibiting companies are obliged to arrange divisional walling for their stand, either by arranging this yourself or, ordering one of the 'turn-key' solutions offered by Robo Business Media. All the above mentioned rates are in Euros and exclude VAT. Payment is due within two weeks of the invoice date.

Yes, I would like to receive non-obligatory information for stand build solutions.

**TERMS AND CONDITIONS**

By signing this contract I acknowledge that I am authorized by my employer to enter into this Contract for exhibit space at TUS Expo and RoboBusiness Europe 2018 and bind my employer to pay the deposit and other fees or costs related hereto. I agree to abide by the Terms and Conditions for Participation in the event and the exhibitor manual, which are incorporated herein by reference, as a condition of the allotment of space. The undersigned is authorized to sign for the bank transfer of the invoice amount. The undersigned is obliged to transfer the invoice amount within two weeks after receiving the invoice. **Please find payment terms at the back of the contract.**

Cancellation of this contract will result in Robo Business Media applying cancellation charges, as specified within the Terms and Conditions. Invoices, issued within two weeks of the exhibition, must be paid immediately and at least be paid in full before start of build up of the event.

City	<input type="text"/>	Company Name	<input type="text"/>
Date	<input type="text"/>	Signature	<input type="text"/>
Name	<input type="text"/>		

# TERMS AND CONDITIONS – TUS EXPO AND ROBOBUSINESS EUROPE 2018

**I. Contract for Exhibit Space:** This Contract for Exhibit Space at TUS Expo and RoboBusiness Europe 2018 (further to be called 'the Expo') and the resulting assignment constitutes a contract for the Exhibitor's right to use the space in accordance with the Expo regulations and also in accordance with the Postillion Convention Centre WTC Rotterdam regulations.

**The payment schedule for all exhibitors is as follows:**

Orders before October 31, 2017: payment of 50% of the invoice is due within two weeks after the date of invoice. Payment of the other 50% is due before October 31, 2017.

Orders after October 31, 2017: payment of 100% of the invoice is due within two weeks after the date of invoice.

Discount Packages (Early Bird & Expo Pod Packages): payment of 100% of the invoice is due within two week after the date of invoice.

**II. Late Payments:** Payment is required to hold booth space. Payment schedule must be adhered in order to hold booth space. Any late payments may result in releasing exhibit space (for the unpaid portion); possible booth re-location or forfeiting if total funds are paid.

**III. Cancellation of Exhibit Space:** In the event that the Exhibitor cancels exhibit space contracted herein, the Exhibitor must do so in writing.

Robo Business Media will accept cancellation of this contract by Exhibitor subject to the following schedule:

Cancellation prior to October 31, 2017 - 50% cancellation charge, over the total contracted booking

Cancellation between October 31, 2017 and November 30, 2017 - 75% cancellation charge, over the total contracted booking

Cancellation after November 30, 2017 - 100% cancellation charge, over the total contracted booking.

**Please Note: Any refunds due will be made after the completion of the events.**

**IV. Reduction of Exhibit Space:** At any time the Exhibitor may request a reduction of exhibit space, however, this may require a reassignment of booth location. For Exhibit space reduction, no refund is given however, alternative items (f.e. advertisement, sponsorship items, etc.) may be deducted from the outstanding amount of cancelled meters. All reductions will follow the same schedule for original exhibit space as cancellations listed above.

**V. Liability Limitation and Indemnification:**

A. Insurance: All property of the Exhibitor is understood to remain under Exhibitor's custody and control in transit to, from and within the confines of the exhibit area and each Exhibitor shall maintain insurance covering such property. Exhibitor is responsible for general liability coverage of at least € 1,000,000,-. Appropriate Certificates of Insurance shall be furnished by Exhibitor and made available to Robo Business Media upon request.

B. Exhibitor waives all claims of every kind against Robo Business Media, its sponsors or management, their directors, officers, stockholders, agents, and employees including, without limitation, all claims for damages based on personal property damage, destruction, loss or theft, personal injury, cancellation of the Expo, failure or refusal to provide space for any exhibit, preventing the display, operation, removal or dismantling of any exhibit, and other act or failure to act of Robo Business Media, its sponsors, and management or the sponsors and managers of the Expo.

C. Exhibitor agrees to indemnify and save Robo Business Media, its sponsors and management harmless from claims by Exhibitor's agents or employees or by any other person, arising out of any act or omission in any way related to Exhibitor's participation in the Expo, whether negligent or not.

D. In the event of cancellation or disruption of the event for any cause, the Agreement shall be terminated and the Exhibitor waives any claim for damages or compensation, except that the Exhibitor shall be entitled to a refund of the amount paid for space for that portion of the Expo that is either cancelled or disrupted.

E. Robo Business Media reserves the right to change the venue, Expo dates and pricing if it is determined to be to the benefit of the Expo. Any monies and booth space reserved will be applied to new venue or dates. Exhibitor has the right to decline the change and all monies will be refunded.

**VI. Failure to Occupy Rented Space and Subleasing:** In the event that Exhibitor fails to use all or part of any space contracted for, no part of any payment made with respect to unused space will be returned to Exhibitor or applied to amounts due with respect to space actually used or any future contract. Exhibitor shall not sublease any part of the exhibit space without notifying Robo Business Media, and getting official permission of Robo Business Media.

**VII. Co-Exhibiting Fee:** Any company sharing an exhibitor's booth (not owned by the exhibiting company) will be charged a € 350,- Co-Exhibiting fee.

The appropriate Co-Exhibitor form and payment in full must be completed and submitted to Robo Business Media. This fee allows the Co-Exhibitor to distribute its products and/or material in the booth; have a separate listing in the Expo directory; exhibitor badges with their company name; receipt of an exhibitor service manual; booth sign; advertising and promotion opportunities; individual billing for contractor services.

The Co-Exhibitor Form can be obtained in the Exhibitor Service Manual or by calling Robo Business Media. Note; on Expo Pods no stand sharing allowed.

**VIII. Conditions for Exhibit and Displays:** The Expo reserves the right to restrict exhibits which, because of noise, method of operation, or any other reason, become objectionable, or otherwise detracts from or are out of keeping with the Expo. Exhibitors are responsible for meeting all building rules & regulations and any subsequent amendments.

- Exhibitors shall comply with state and local "health and safety" standards and applicable rules and regulations of local fire authorities in the city of The Hague, and safety guidelines issued by Robo Business Media.

- Exhibitors are to surrender spaces occupied by them in the same condition they were at the time they were first occupied.

Exhibitors are liable for any damage to floors, walls, columns or other parts of the exhibit/ congress venue property.

- The distribution of any material or literature is restricted to the exhibitor's booth area.

- The organizers may at all times refuse a company for participating, due to reasons like; safety, security, etc.

- Each exhibitor/ sponsor is obliged to respect the official published build-up and breakdown times. On the last event day, breakdown will start directly after the official show closing. Any company starting breakdown earlier is in breach of regulations and can be fined for € 1,000,-

**IX. Additions and Amendments to the Rules:** Robo Business Media and/or its sponsors or managers may from time to time issue such additional rules as it deems necessary for the orderly presentation of the Expo. Robo Business Media may amend any rules at any time, provided that such amendment shall not substantially diminish the rights or increase the liability of the Exhibitor.

**X. Music Licensing:** No copyrighted music may be played in the exhibition area in any fashion (including but not limited to: background music on video or audio tape presentation) without appropriate licensing. The Exhibitor is solely responsible for obtaining these licenses for music originating in the exhibitor's booth/display area. The Exhibitor is also responsible for any fines, court fees, and all other costs that may arise from failure to comply with these licensing requirements.